

**GENERAL BROWN CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION**
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634
REGULAR MEETING
Monday January 8, 2018 5:30 p.m.
Brownville Glen Park Elementary School - Cafeteria

MINUTES

MEMBERS PRESENT: Daniel Dupee II, Vice President; Sandra Young Klindt; Brien Spooner (entered 5:45 p.m.); Jamie Lee; Albert Romano, Jr.; Natalie Hurley

MEMBER ABSENT: Jeffrey West, President

OTHERS PRESENT: Barbara J. Case, Superintendent of Schools; Lisa K. Smith, Executive Director of Administrative Services; Babette Valentine, Curriculum Coordinator; Nicole Donaldson, Principal Jr.-Sr. High School; Kylee Monroe, Director of Student Services; Gary Grimm, Transportation Supervisor/Operations Manager; Joseph O'Donnell, BGP Principal; Debra Bennett, District Clerk; Parents and Students

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE

The meeting was called to order at 5:30 p.m. by Vice President Dupee, followed by the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Motion for approval was made by Sandra Klindt, and seconded by Jamie Lee, with motion approved 5-0.

3. PUBLIC COMMENTS (none)

4. CONSENT AGENDA

Motion for approval was made by Albert Romano, and seconded by Sandra Klindt, with motion approved 5-0.

(A) Approval of Minutes as listed:

- December 4, 2017 - Regular Meeting

(B) Approval of Building and Grounds Requests as listed:

- JSHS new and old gymnasiums - December 16, 2017 from 7:00 a.m. to 5:00 p.m. - Victory Athletics Mike Lennox - Basketball Tournament
- JSHS weight room - January 7, 2018 to May 6, 2018 - Sundays from noon to 4:00 p.m.; Mondays and Tuesdays from 7:00 p.m. to 8:30 p.m. - Dexter Pop Warner Cheer Teams

(C) Approval of Conferences and Workshops as listed:

- Lisa K. Smith - JLSBA Mid-Winter Dinner Meeting "*Legislative Advocacy: NYSSBA Advice & Strategies*" - Ramada Inn, Watertown - January 25, 2018
- Natalie Hurley - JLSBA Mid-Winter Dinner Meeting with expenses "*Legislative Advocacy: NYSSBA Advice & Strategies*" - Ramada Inn, Watertown - January 25, 2018
- Barbara J. Case - JLSBA Mid-Winter Dinner Meeting "*Legislative Advocacy: NYSSBA Advice & Strategies*" - Ramada Inn, Watertown - January 25, 2018
- Lisa K. Smith - JLSBA Legislative Breakfast - Case Middle School, Watertown - February 2, 2018
- Barbara J. Case - JLSBA Legislative Breakfast - Case Middle School, Watertown - February 2, 2018
- Lisa K. Smith - State Aid Financial Planning Workshop - JLBOCES - February 6, 2018

(D) Approval of Conferences and Workshops as per *My Learning Plan* Report 1/4/18

(E) Approval of Financial Reports / Warrants for November 2017

5. BOARD OF EDUCATION'S REPORTS / STAFF REPORTS / PRESENTATIONS

(A) Board Member Reports: (none)

(B) Staff Member Reports / Presentations:

- Mr. O'Donnell, Principal BGP introduced Odyssey of the Mind Coach Eric Soliz and Assistant Coach Tanya Soliz who provided an overview of the Odyssey of the Mind program. The BGP OM team performed a skit that was written by

them, and wore costumes designed by the team as well. Mrs. Case asked questions of team members, and thanked them on behalf of the Board for attending.

- Mr. Grimm, Operations Manager provided an update regarding the Capital Project timeline as well as Smart Schools.
- Ms. Donaldson, JSHS Principal provided information at Mrs. Case's request regarding an overnight trip for members of FCCLA that did not meet the 90 day advance deadline. The Board was in consensus to allow planning for the trip to proceed. Mrs. Case and the Leadership team will be reviewing and revising the procedures where necessary.

6. ITEMS FOR BOARD INFORMATION / DISCUSSION

- (A) First Quarter Marking Period Data for review
- (B) Invitation received from Jefferson-Lewis School Boards Association for Mid-Winter Dinner Meeting: "*Legislative Advocacy: NYSSBA Advice & Strategies*" to be held at the Ramada Inn, Watertown on January 25, 2018.
- (C) Invitation received from Jefferson-Lewis School Boards Association for Legislative Breakfast with Senators Griffo & Ritchie, Assemblypersons Blankenbush & Jenne and Congresswoman Elise Stefanik to be held at Case Middle School, Watertown on February 2, 2018.
- (D) Policy Updates:
 - 1st Reading of Policy #5761 as revised - *Drug and Alcohol Testing*
 - 1st Reading of Policy #7330 as revised - *Searches and Interrogations*
 - 1st Reading of Policy #7530 as revised - *Child Abuse and Neglect / Maltreatment*

— Mr. Spooner joined the meeting at 5:45 p.m.

7. ITEMS FOR BOARD ACTION - OTHER

(A) Approval of **Barbara J. Case** (replacing Jamie A. Moesel) as Purchasing Agent:
Motion for approval was made by Sandra Klindt, and seconded by Jamie Lee, with motion approved 6-0.

- (B) Approval of the following **Authorizations for Barbara J. Case** (replacing Jamie A. Moesel):
 - Payroll Certification
 - Conferences
 - Workshops
 - Conventions
 - District Director of Physical Education
 - District Property Control Officer

Motion for approval was made by Albert Romano, and seconded by Natalie Hurley, with motion approved 6-0.

- (C) Approval of **2017-2018 Odyssey of the Mind Volunteer Coaches** as follows, conditional upon a criminal history record check according to Commissioners Regulation §80-1.11 and Part 87:
 - Eric Soliz, Head Coach - Team Soliz
 - Tanya Soliz, Assistant Coach - Team Soliz
 - David Dean, Head Coach - Team Dean
 - Jennifer Dean, Assistant Coach - Team Dean

Motion for approval was made by Jamie Lee, and seconded by Brien Spooner, with motion approved 6-0.

- (D) Approval of **Committee on Special Education Reports**

Motion for approval was made by Albert Romano, and seconded by Brien Spooner, with motion approved 6-0.

8. ITEMS FOR BOARD ACTION - PERSONNEL

Motion for approval was made by Sandra Klindt, and seconded by Natalie Hurley, with motion approved 6-0.

- (A) Retirements as listed: (none)

(B) Resignations as listed:

Name	Position	Effective Date
Rebecca Beaudoin	7-Hour Teacher Aide	January 9, 2018

(C) Appointments as listed:

Name	Position	Annual Salary / Rate of Pay	Probationary or Tenure Track Appt. (if applicable)	Effective Date
Georgianna B. Clafin	7-Hour Teacher Aide	\$13,666 annually, Step 3 prorated	n/a	January 9, 2018
Theresa S. Thilges	Substitute Teacher	\$85 per day	n/a	January 9, 2018
Margaret L. Valentine	Substitute Teacher	\$75 per day	n/a	January 9, 2018
Hannah M. Scherer	Sub. Teacher / Sub. Aide	\$85 per day / \$10.40 per hour	n/a	January 9, 2018
Susan M. Heise	Sub. Teacher / Sub. Aide	\$75 per day / \$10.40 per hour	n/a	January 9, 2018
Phillip P. Fargo	Substitute Teacher	\$85 per day	n/a	January 9, 2018
Nolan Pitkin	Substitute Teacher	\$85 per day	n/a	January 9, 2018
Latoya R. Britt	Substitute Teacher	\$85 per day	n/a	January 9, 2018
Kaitlyn K. Miner	Substitute Teacher	\$75 per day	n/a	January 9, 2018
Amanda L. Chapman	7-Hour Teacher Aide	\$13,098 annually, Step 2 prorated	n/a	January 9, 2018
Rebecca Beaudoin	Teacher Assistant	\$15,580 annually, Step 1 prorated	4-Yr. Prob. Tenure Track Appointment	January 10, 2018 pending results of NYSTCE for Teacher Assistant

9. ITEM FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE

Motion for approval was made by Brien Spooner, and seconded by Natalie Hurley, with motion approved 6-0.

(A) FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees’ fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED:

- **Barbara J. Case** - Superintendent of Schools
- **Georgianna B. Clafin** - Teacher Aide
- **Theresa S. Thilges** - Substitute Teacher
- **Margaret L. Valentine** - Substitute Teacher
- **Hannah M. Scherer** - Substitute Teacher
- **Susan M. Heise** - Substitute Teacher
- **Phillip P. Fargo** - Substitute Teacher
- **Nolan Pitkin** - Substitute Teacher
- **Latoya R. Britt** - Substitute Teacher
- **Kaitlyn K. Miner** - Substitute Teacher
- **Rebecca Beaudoin** - Teacher Assistant
- **Rachael L. Paragon** - Volunteer Chaperone
- **Rebecca F. Hall** - Volunteer Chaperone
- **Jamie E. Montessor** - Student Teacher
- **Mauro A. Orcesi** - Student Teacher
- **Jillissa L. Ferency** - Student Teacher
- **Amanda L. Chapman** - Teacher Aide
- **Bethany N. Cavallario** - Student Teacher

10. SUPERINTENDENT’S REPORTS

- (A) Business Official Report- Mrs. Smith spoke of preliminary budget numbers and shared that we are awaiting the Governor’s Executive Budget Proposal numbers.
- (B) Superintendent Report - Mrs. Case spoke about her first week as Superintendent and the warm welcome she has received from staff and students as she introduced herself throughout the District. Mrs. Case briefly spoke about our 7 News All Star, Colin Vodicka; the process to implement a school closure; the P-Tech program; PBIS training and our

upcoming Superintendent Day scheduled for Friday afternoon. Mrs. Case then presented an overview of her one year Entry Plan to include focus on our Mission Statement, Board of Education Goals, as well as the Strategic Action Plan.

11. CORRESPONDENCE & UPCOMING EVENTS

- The Board of Education expressed their gratitude to Mr. O’Connor, owner of Blackstone Electric for generously paying several needy students’ lunch accounts. The donation to forgive the negative lunch balances was in excess of \$4,000.

12. ITEMS FOR NEXT MEETING - February 12, 2018 - Jr.-Sr. High School General Brown Room

- 2nd Reading / Adoption of revised policies #5761 / #7330 / #7530

13. PROPOSED EXECUTIVE SESSION

A motion was requested to enter executive session for the discussion of litigation strategy regarding two specific legal matters, as well as collective negotiations pursuant to Article 14 of the Civil Service Law.

Motion was made by Brien Spooner, and seconded by Natalie Hurley, with motion approved 6-0. Time entered: 6:27 p.m.

— Mrs. Bennett was excused from the meeting at 6:27 p.m. The following motions were provided by Mrs. Smith.

14. ADJOURNMENT OF EXECUTIVE SESSION

A motion was requested to adjourn the executive session and reconvene the regular meeting.

Motion was made by Jamie Lee, and seconded by Brien Spooner, with motion approved 6-0. Time adjourned: 6:46 p.m.

15. ADJOURNMENT OF REGULAR MEETING

There being no further business or discussion, a motion was requested to adjourn the regular meeting.

Motion was made by Brian Spooner, and seconded by Sandra Klindt, with motion approved 6-0. Time adjourned: 6:47 p.m.

Respectfully submitted:

Debra L. Bennett, District Clerk

*Supporting documents may be found in supplemental file dated January 8, 2018